

# OUR BENEFITS OVERVIEW

Investing in our employee owners



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# | About us

At JMT, we pride ourselves on the programs we offer to attract and retain the best and brightest talent in our industry. For over 50 years, our success has been driven by our employee-owners. As you read through this overview, you will see our commitment to an overall culture of well-being, continued learning, inclusiveness, employee recognition and engagement. We also recognize and prioritize the importance of a flexible and affordable benefit plan design.



# Building a Culture of Well-Being

JMT's approach to building a culture of well-being is simple. Each person is motivated differently and has different needs and areas of focus in their lives. Over the years, we have identified five elements of well-being below which outline a holistic approach to aligning your needs with our program offerings.



## Career

Coaching & Individual Development Plans Learning Opportunities with Financial Support Mentor Program Impact Awards



## Social

Recreational Sports Teams

Networking Events & Professional Society Support

Company Events (Picnic, Awards Banquet, Golf Outings)



## Physical

Free On-Site Biometric Screenings & Flu Shots Comprehensive Benefits Plan Caregiver Leave



### **Financial**

401(k)
ESOP (Employee Stock Ownership Plan)
Free Financial 1:1 with our Retirement Plan Consultant



### Giving

Charitable Giving Committee Volunteer Opportunities Fundraising Campaigns with matching contributions by JMT



## **Diversity, Equity & Inclusion**

D&I Champions

JMT PRIDE (Promoting Respect for Identity, Diversity and Equity)

JMT VETS (Veteran Employees and their supporters)

JMT WIN (Womens Influence Network)

JMT BIPOC (Black, Indigenous and People of Color)

Employee Development

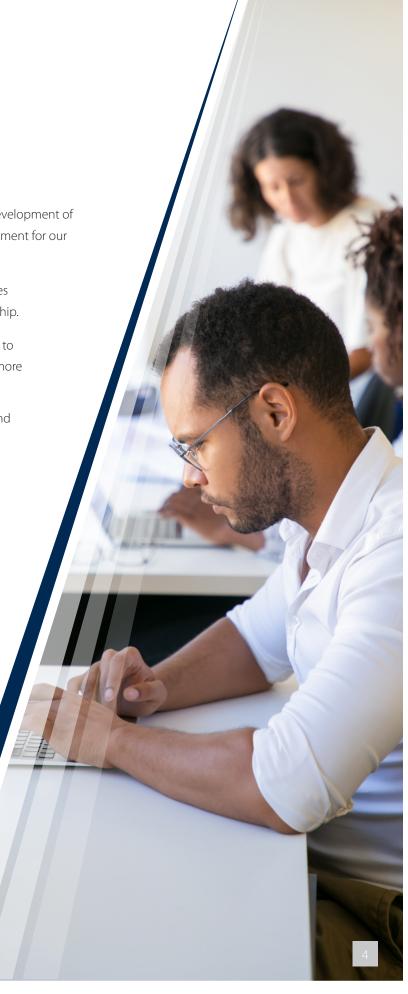
JMT realizes the importance of investing in the professional development of our people. We recognize that continual learning and development for our employee owners is crucial to the success of our company.

We offer you high quality education and training that promotes professional growth, staff performance, and successful leadership.

Our programs are designed to provide you with opportunities to gain the necessary knowledge and skills to perform your job more effectively.

Below are some exciting programs that provide the training and support our staff need to excel in their career at JMT.

- Lead Projects Project Management Program
- Lead People Leadership Development
- Lead JMT Executive Development Program
- Tuition Reimbursement Program
- Professional Membership Support
- Professional Licensure & Registration Support
- Learning and Performance Management with our Online Talent Management Platform
- Internship Program



## Your Retirement

## **Retirement Saving Plans Available**

JMT's retirement savings plan is designed to provide you an opportunity to increase your security at retirement through your own savings and contributions by your employer. The plan components consist of: Employee Stock Ownership Plan (ESOP), 401(k) traditional (pre-tax) and Roth (post-tax) options, and profit sharing. Together with Hightower Fiduciary Plan Advisors as our investment consultant, we provide our employees an excellent opportunity to save for retirement. All employees can participate in the plan components, subject to eligibility requirements. Personal management of your retirement accounts are available via internet and telephone access.

## 401(k)

The Traditional (pre-tax) and Roth (post-tax) 401(k) plans are voluntary plans that allow employees to provide for additional means of retirement benefits. All employees over the age of 18 can participate in both 401(k) plans upon commencement of employment. Employees may indicate what percentage amount they would like to contribute to the plan(s) and have it deducted from their paycheck on a pre-tax (traditional) and/or post-tax (Roth) basis up to the maximum yearly limit, as defined by the IRS. Various funds, ranging from conservative to aggressive, are available in which you may invest your 401(k) monies.

Free financial planning services are also available to all employees.

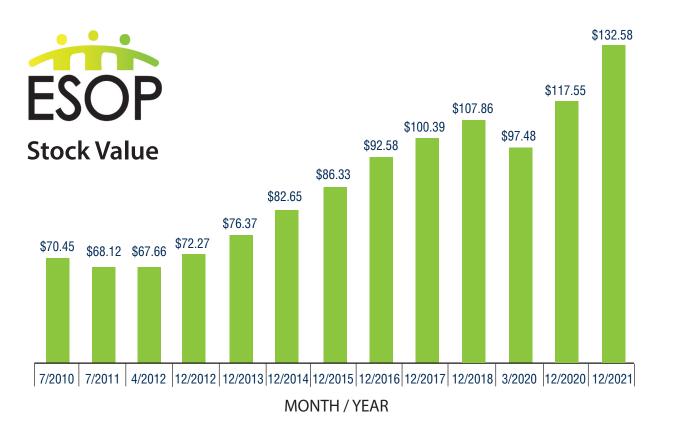


# Employee Stock Ownership Plan (ESOP)

JMT has made a significant commitment to return a large share of earnings to our employees. Our ESOP is provided at no cost to the employee and represents a substantial component of compensation towards your retirement. The ESOP was created to give employees a beneficial ownership interest in the company.

## Being a beneficial owner provides the following rewards:

- Gain control over your own financial security at retirement
- Satisfaction in knowing that your hard work can bring benefits beyond what you receive in your regular wages.



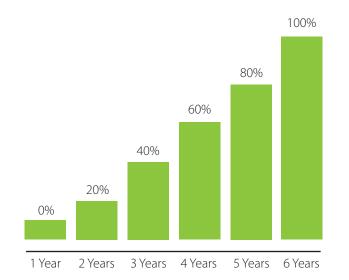


The beauty of the ESOP is that it not only gives you ownership interest in the firm, but it's at no cost to you. The contributions to the ESOP are entirely funded by company assets.

What does this mean for you? JMT has contributed on average between 5-6% of eligible compensation to the employees' ESOP accounts on an annual basis. This is a significant amount of long-term retirement savings at no cost to you. Eligibility into the plan begins the month following one full year of service with JMT. The annual contribution declared by the Board of Directors is allocated pro-rata on the basis of wages from your eligibility date to the end of that plan year.

The value of your ESOP account is based on the number of shares in your account multiplied by JMT's stock value. On an individual basis and company wide, we strive to impact the many factors which help increase the value of JMT stock.

## 6 Year Schedule of Vesting



## Paid Time Off

Full-time employees are eligible to accrue paid time off covering vacation, sick, and any other personal time.

Part-time employees who are regularly scheduled to work between 20 and 39 hours per week will receive 1/2 the holiday pay in accordance with the schedule below.

JMT Years of Service	Full-Time Available Leave	Part-Time Available Leave
1	120 Hours	60 Hours
2	128 Hours	64 Hours
3	136 Hours	68 Hours
4	144 Hours	72 Hours
5	152 Hours	76 Hours
6	160 Hours	80 Hours
7	168 Hours	84 Hours
8	176 Hours	88 Hours

# Caregiver Leave

At JMT, we recognize the complexity that family circumstances can have on our employees' work/life balance. This spans from the excitement of a new addition to the stress that comes with a sick family member. We believe that providing up to two weeks of paid time off will cultivate an atmosphere where employees feel they can thrive without sacrificing family obligations.

# Holidays

## **Scheduled Holidays**

New Year's Day

Memorial Day

Independence Day

Labor Day

Thanksgiving Day

Day After Thanksgiving

Christmas Eve (1/2 day)

Christmas Day

One floating holiday per calendar year

## **Part-Time Employees**

Part-time employees who are regularly scheduled to work between 20 and 39 hours per week will receive 1/2 the holiday pay in accordance with the schedule above.

## Core Benefits

- · Medical & Prescription
- Dental
- Vision
- Basic Life Insurance
- Supplemental Life Insurance\*
- Accidental Death & Dismemberment Insurance
- Short-Term and Long-Term Disability
- Health Savings Account
- Flexible Spending Accounts\*
- Commuter Parking & Transit\*
- Life lock
- JMT Scripts
- Wellness Program

- Telemedicine
- Identity Theft Coverage\*
- Employee Assistance Program\*
- Traditional & Roth 401(k) Options\*
- Employee Stock Ownership Plan (ESOP)\*
- Employee Development\*
- Paid Time Off\*
- Caregiver Leave\*
- Holidays\*

Eligibility into our benefit programs above are subject to plan document definitions.

(\*) Part-time employees regularly working 20+ hours per week are eligible for these benefits.

# Group Health Insurance



### **Employee**

You (and any eligible dependents) are eligible for JMT's core benefits if you are:

- An active full-time employee
- An active part-time employee regularly working 20+ hours per week or more (certain benefits as noted above).



### **Dependents**

The following are considered eligible dependents under our plan:

- Your legal spouse
- Dependent children up to age 26
- Your unmarried, disabled, dependent children of any age if they are ineligible for any other health insurance. This may be subject to insurance carrier approval.

# **Employee Premiums**

BI-WEEKLY PAYROLL DEDUCTIONS (26 PER YEAR)—EFFECTIVE MARCH 1, 2022

MEDICAL and PRESCRIPTION	Blue Plan	(Medical/Rx)	Consumer Advantage Plan (Medical/Rx)		
	Plan Year Premium	Per Pay Premium	Plan Year Premium	Per Pay Premium	
Employee Only	\$1,664.00	\$64.00	\$260.00	\$10.00	
Employee + Child	\$4,576.00	\$176.00	\$1,040.00	\$40.00	
Employee + Spouse	\$5,824.00	\$224.00	\$2,080.00	\$80.00	
Family	\$9,620.00	\$370.00	\$2,704.00	\$104.00	
NON-WELLNESS PREMIUM*	\$3,000	_	\$3,000	_	
MEDICAL DECLINE	Waiver Credit of up to \$1,200** per year.				
	Proof of other coverage will be required before credit will be paid				

Waiver Credit = \$1,200 per year to employees who waive health plan benefits. Credit will be paid monthly on the second pay of the month at the rate of \$100 for each month coverage is waived. (*Proof of other coverage is required*)

JMT is paid on a bi-weekly basis, however the health deductions are taken over 24 pays vs. 26 pays per year.

<sup>\*\*</sup>May be pro-rated based on benefits effective date.

	DENTAL	CORE VISION*	BUY-UP VISION	SHORT TERM DISABILITY	LONG TERM DISABILITY	BASIC LIFE AND AD&D	
Employee Only	\$7.00	\$0.00	\$3.72				
Employee + Child	\$16.00	\$0.00	\$7.40				
Employee + Spouse	\$17.00	\$0.00	\$7.03	NO COST TO EMPLOYEES			
Family	\$23.00	\$0.00	\$10.86				

<sup>\*</sup>The Core Vision plan is 100% employer paid for those individuals who choose to elect this coverage.

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<sup>\*</sup>An additional premium will be added for employees (up to \$1,500) and spouses (up to \$1,500, if applicable) who do not complete the Wellness Program. May be pro-rated based on program completion.

# MyQHealth



MyQHealth's unique "Health Care Warrior" model is designed to help our employees and dependents covered on our health plans in navigating their personal healthcare journey, no matter what that path entails. As an extension of our Human Resources team, your Health Care Warrior is your personal concierge who empowers you to make smarter decisions surrounding your care and connects you with resources available through JMT, our insurance carriers, and in your local community based on your need.

By overseeing all aspects of benefits delivery, your Health Care Warrior can help close your care gaps, intercept redundant, delayed, and guestionable treatment in real-time and then help you, your family, and your physicians work together to ensure proper care.

# Wellness Program

## STEP 1: Biometric Screening

Home Test Kit\*: request, complete, and return a kit that can be done at home from Quest

\*Not available in New York due to state regulations

Patient Service Center (Lab): schedule an appointment and visit the Quest lab via our wellness program

Physician Form: if you have your biometrics completed through a provider you can report them on the Quest form

## **STEP 2: Preventive Care**

Flu Shot\* or COVID-19 Vaccine\*

Received from July 1, 2020 to program end

### OR one of the following:

WellCare (Men & Women 18+)

**Breast Cancer Screening** (Women 40+)

Cervical Cancer Screening (Women 21+)

Colorectal Cancer Screening (Men & Women 50+)

Colonoscopy or request a Insur Home Test Kit from Quest



Please note: You must complete the above activities within four months of your benefits effective date in order to avoid the Non-Wellness premium. If you choose **not** to participate by the four month deadline, you will pay a Non-Wellness premium up to \$3,000 a year.

- \$1,500/year for employee
- \$1,500/year for spouse (if applicable)

# | Medical Benefits Summary

	BLUE PLAN		CONSUMER ADVANTAGE PLAN		
GENERAL PLAN PROVISIONS	IN-NETWORK	OUT-OF- NETWORK	IN-NETWORK	OUT-OF- NETWORK	
Deductible (Ded.)	\$750/Individual \$1,500/Family (Stacked Ded.)*	\$2,250/Individual \$4,500/Family (Stacked Ded.)*	\$1,500/Individual \$3,000/Family (Unstacked Ded.)**	\$3,000/Individual \$6,000/Family (Unstacked Ded.)**	
Co-insurance Percent (JMT Plan/Employee)	80/20%	60/40%	90/10%	70/30%	
Out-of-Pocket Maximum (Includes copay, deductible, and co-insurance)	\$2,500/Individual \$5,000/Family	\$5,000/Individual \$10,000/Family	\$2,750/Individual \$5,500/Family	\$6,000/Individual \$12,000/Family	
PREVENTATIVE SERVICES					
Wellness Screenings (Test and Readings)	100%	60/40%	100%	Ded., then 70/30%	
Well Child Care (ages 0 – 17)	100%	60/40%	100%	Ded., then 70/30%	
Adult Physical (ages 17+) Including GYN and Cancer Screenings	100%	60/40%	100%	Ded., then 70/30%	
OFFICE VISITS, LABS AND TESTING					
Primary Care Visit	\$25 copay	Ded., then 60/40%	Ded., then 90/10%	Ded., then 70/30%	
Specialist Visit	\$40 copay	Ded., then 60/40%	Ded., then 90/10%	Ded., then 70/30%	
X-ray and Lab Test	Ded., then 80/20%	Ded., then 60/40%	Ded., then 90/10%	Ded., then 70/30%	
URGENT CARE AND EMERGENCY ROOM					
Urgent Care Center	\$40 copay	Ded., then 60/40%	Ded., then 90/10%	Ded., then 70/30%	
Emergency Room	80/20%	80/20%	Ded., then 90/10%	Ded., then 90/10%	
HOSPITALIZATION					
npatient Facility	Ded., then 80/20%	Ded., then 60/40%	Ded., then 90/10%	Ded., then 70/30%	
Outpatient Facility (Freestanding)	Ded., then 80/20%	Ded., then 60/40%	Ded., then 90/10%	Ded., then 70/30%	
Inpatient Physician Services	Ded., then 80/20%	Ded., then 60/40%	Ded., then 90/10%	Ded., then 70/30%	
Outpatient Physician Services	Ded., then 80/20%	Ded., then 60/40%	Ded., then 90/10%	Ded., then 70/30%	
MENTAL ILLNESS/SUBSTANCE ABUSE					
npatient Facility	Ded., then 80/20%	Ded., then 60/40%	Ded., then 90/10%	Ded., then 70/30%	
Office Visits PRESCRIPTION DRUGS Generic/Preferred/Non-Preferred	\$25 copay	Ded., then 60/40%	Ded., then 90/10%	Ded., then 70/30%	
Retail Pharmacy (34-day supply)	\$10 Generic/\$30 Preferred Brand/ Ded., then \$10/\$30/\$50		10/\$30/\$50		
Retail and Mail Order (90-day supply)	\$20/\$6	\$20/\$60/\$100 Ded., then \$20/\$60/\$100		20/\$60/\$100	

Please note that JMT's Plan Year is March 1 – February 28 of each year. The deductible and out-of-pocket accumulators will re-set each March 1st.

<sup>\*</sup>Stacked Ded: If family coverage, one member may stop at individual deductible maximum while others make up the remaining family unit deductible maximum.

<sup>\*\*</sup>Unstacked Ded: If family coverage, the full family deductible maximum may apply to one member. No individual maximum applies.

## Dental Insurance

The best way to maintain your oral health is through a sound program of regular dental care. Our partnership with Delta Dental offers a greater opportunity for you to reduce your out-of-pocket costs using one of their two nationwide provider networks.

- **PPO Network**: offers the deepest discounts on services
- Premier Network: offers a slightly lower discount on services

DI ANI CUINANA DV	NETWORK: PPO and PREMIER		
PLAN SUMMARY	IN-NETWORK	OUT-OF-NETWORK	
Plan Year Maximum	\$1,500		
Plan Year Deductible (Ded.)	\$25/Individual \$75/Family		
Orthodontic Lifetime Maximum	\$1,200 par c	overed person	
Limited to dependent children up to age 19	\$1,200 per C	overed person	
COVERED SERVICES	PLAI	N PAYS	
Preventive Services:	1000/	of *1.1C	
Exams, X-rays, Cleanings, Fluoride Treatments, Sealants, etc.	100% of *UC		
Pregnancy Benefit:			
One additional cleaning			
Periodontal Maintenance	100% of *UC		
Sealing and Root Planning			
Periodontal Surgery – up to four procedures			
Basic Services:			
Basic Restorative (Fillings, etc.), Emergency Palliative Treatment, Endodontics, Non-Surgical Periodontics, Simple Extractions, Surgical Periodontics, Complex Oral Surgery, General Anesthesia, and/or IV Sedation, etc.	90% of *UC, Ded. applies		
Major Services:			
Inlays, Onlays, Crowns, Prosthetics (Bridge, Dentures, etc.),	C00/ - £ *LIC	Dad applies	
Periodontal Appliances, Dentures, etc.	60% of *UC, Ded. applies		
Miscellaneous:	F00/ 25*11C	Dod applies	
Night Guards	50% of *UC, Ded. applies		
Implants	50% of *UC, Ded. applies		
Orthodontics (Subject to lifetime maximum)	60%	of *UC	

### \* UC: subject to usual and customary fees

Although you may visit a dentist of your choice, be mindful that if they are out-of-network, the dentist may balance bill you for services, therefore increasing your out-of-pocket costs. Check with your dentist today to confirm their participation or visit www.deltadentalins.com.

## Vision Plan

EyeMed consists of more than 16,000 private practicing optometrists, ophthalmologists, opticians, and optical retailers. We have two vision plan options: the Core Vision Plan and the Buy-up Vision Plan. Both plans utilize the EyeMed Access Network.

PLAN SUMMARY	CORE VISIO	ON PLAN	BUY-UP VISIO	N PLAN
(CALENDAR YEAR)	IN-NETWORK	OUT-OF-NETWORK	IN-NETWORK	OUT-OF-NETWORK
Exam with Dilation Necessary	\$10 copay	Up to \$40	\$10 copay	Up to \$40
Eyeglasses and Frames*	35% off retail price*	N/A	Plan pays up to \$130; you pay 20% off balance over \$130	Up to \$65
Standard Plastic Lenses*				
Single Vision Lenses	\$50		\$10	Up to \$25
Bifocal Lenses	\$70	N/A	\$10	Up to \$40
Trifocal Lenses	\$105		\$10	Up to \$65
Lens Options*				
Tint (Solid and Gradient)	\$15		\$15	
JV Coating	\$15	N/A	\$15	N/A
Standard scratch-Resistant	\$15		\$15	
Standard polycarbonate	\$40		\$40	
Standard anti-reflective	\$45		\$45	
Standard progressive	\$135		\$10	Up to \$88
Premium progressive	N/A	\$10 copay, 80% charge less \$120 allowance	Up to \$88	
Other add-ons and Services	20% off retail price*		20% off retail price	N/A
Contact Lens Fitting and Follow-սր	0			
Conventional Contact Lenses	15% off retail price	N/A	Plan pays up to \$115; you pay 15% off balance over \$115	Up to \$92
Disposable Contact Lenses	N/A	N/A	Plan pays up to \$115	Up to \$92
Medically Necessary Contact Lenses	N/A	N/A	Plan pays 100%	Up to \$210
asik and PRK Vision Correction	15% off retail price or 5% off promotional price	N/A	15% off retail price or 5% off promotional price	N/A
Additional Pairs Benefit			rs of eyeglasses and 15% off conventiona does not apply to disposable contact len	

Exams are covered every 12 months; standard plastic eyeglass lenses or contact lenses are covered every 12 months; frames are covered every 24 months.

<sup>\*</sup> Under the Core Vision Plan, frame, lens, and lens option discounts apply only when you purchase a complete pair of glasses.



**FREEDOM PASS** (Buy-Up Plan only): As a special offer from Target® Optical, get any available frame in any available brand for \$0 out-of-pocket cost—no matter the original retail price point. You're free to choose any frame in the store at no additional cost to you. OFFER CODE: 755288

**CONTACTS BOOSTER** (*Buy-Up Plan only*): Save \$20 off your next order of contacts (and free shipping!) above and beyond your regular contact lens benefit. Just create an account at <u>ContactsDirect.com</u> using your EyeMed information and an extra \$20 will be deducted at checkout.

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Pre-Tax Savings Programs

JMT offers employees a unique way to save money on medical care, dependent care, and commuter benefits. Contributions to these programs are deducted directly from your pay and are not subject to income taxes. This lowers the taxes you pay and gives you more spendable income. All full-time and part-time employees regularly working more than 20 hours per week are eligible to participate. If you choose to participate, you will be able to pay for the following types of expenses with pre-tax dollars:

## **Flexible Spending Accounts**

### **Health Care:**

(IRS 2022 Maximum: \$2,850)

Out-of-pocket expenses including medical, dental and vision expenses such as:

- Deductibles & co-pays
- Orthodontia
- Glasses
- Prescription drugs
- Over-the-counter (OTC) products\*
   (\*Authorization required for OTC medicines)

### **Dependent Care:**

(IRS 2022 Maximum: \$5,000)

Child care and other dependents, day care expenses such as:

- Day care centers
- In-home care for incapacitated spouse or elderly parent

### **Commuter Benefit**

(IRS 2022 Maximum: \$280/Month)

JMT offers a commuter benefit giving employees the opportunity to set aside pre-tax funds for transportation expenses such as parking, mass transit, and van-pooling.



# Health Savings Account

A Health Savings Account (HSA) has two components: health insurance coverage and an actual tax-advantaged savings account. When considering the HSA option, think of this as a long-term savings plan to be used for current and future medical care expenses. Similar to a retirement plan, this program is designed with the following benefits:

- Pre-tax contributions, via payroll deduction, to pay for qualified medical expenses
- Employee owns the funds in the HSA
- Carryover unused funds into future years
- Money saved in an interest bearing account
- Optional cash-out feature (taxes may apply)



## To enroll in the HSA, you must meet all of the following:

- Must be covered under a High Deductible Health Plan (HDHP), such as the JMT Consumer Advantage Plan
- Cannot be covered under another non-HDHP\*
- Cannot be enrolled in Medicare
- Cannot be a dependent on another person's tax return



### **Important HSA Facts & Figures**

- 2022 contribution limitations: Individual - \$3,650 Family - \$7,300
- Currently, the IRS allows people ages 55 to 65 (and older if not enrolled in Medicare) to contribute an additional \$1,000 per year for an Individual or Family HSA account

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<sup>\*</sup> Other health insurance does not include: specific disease or illness insurance, accident, disability, dental care, vision care, and long-term care insurance.



# Life & Disability

JMT pays 100% of the premium for your basic term life, accidental death and dismemberment (AD&D), short-term disability, and long-term disability benefits. The information below provides an overview of these benefits.

## **Basic Term Life Insurance Benefit**

Full-time employees have \$100,000 of basic life insurance to be paid out to your designated beneficiary in the unfortunate event of your death. This volume will be reduced based on age, in accordance with our plan. Full time employees may purchase additional coverage through our supplemental insurance.

## Accidental Death & Dismemberment

If death is the result of an accident, your beneficiary will receive an additional amount equal to your basic life insurance in effect at the time of your death. If you are dismembered (such as loss of sight in an eye, loss of a hand, foot, limb, hearing, speech, etc.), benefits will be paid to you as a percentage of the basic life amount.

## **Short Term Disability**

Your family can count on your income while you are healthy and employed, but it is important to plan for their financial security in the event that you become disabled and unable to work. If you are injured due to a non-work related injury or illness, you may be eligible to receive disability benefits during your time away from work. The benefit is 60% of your weekly earnings to a maximum of \$1,000 per week. Maximum benefit period is 26 weeks.

## **Long Term Disability**

Should you be out of work for more than 26 weeks, you may be eligible for our long-term disability benefits. The benefit is 66 2/3% of your monthly earnings to a maximum of \$8,000 per month.

# Supplemental Life for Employees, Spouses & Children

Employees, both full-time and part-time regularly working at least 20 hours per week, are eligible to purchase additional life insurance coverage for themselves, their spouse, and their children. Rates are subject to your age.



## **Teladoc Health**



Teladoc gives you 24/7/365 access to U.S. board-certified doctors who can treat many of your medical issues by phone or video. It is not insurance, but an added medical benefit, that gives you an affordable alternative to costly urgent care or emergency room visits.

## **Get the Care you Need**

Teladoc doctors can diagnose, recommend treatment, and prescribe medication for many medical issues including:

Cold & Flu Poison Ivy Sinus Problems
Bronchitis Pink Eye Ear Infection

Allergies Respiratory infection

Full-time employees enrolled in a medical plan at JMT are eligible to use this service with the following co-pays:

Blue Plan ......\$10 co-pay Consumer Advantage Plan .......\$55 co-pay

## Healthcare Bluebook



Cost and quality of healthcare services can vary significantly within the same provider network and market. Healthcare Bluebook allows you to search by procedure to find providers and facilities in your area and uses an easy to understand "traffic signal" ranking of green, yellow, and red signs indicating the price or quality of the services according to industry standards. Green means go, yellow proceed with caution, red... stop and reconsider.

**BONUS:** Use a green provider and you could earn a cash reward ranging from \$25-100! "Go green to get green!"



### **Corporate Office**

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jmt.com

Offices strategically located throughout the United States

